Minutes (PV)

Meeting:	**Information Security Council - Meeting**
Date & Time:	**Tuesday April 8, 2025 (2:00-4:00 P.M.)**
Location:	**HYBRID: AA160 (UTSC Council Chamber); Microsoft Teams Meeting**

CHAIR:
Deepa Kundur, Donna Kidwell
ATTENDEES:
Andrew Petersen, Zoran Piljevic, Tamer El-Diraby, Sarah Lowy, Alex Matos, Maher Elshakankiri, Marcelo Ponce Castro, Emily Mamcarz, Patrick Dyke, Denis Bourguignon, Aleksander Nikolov
BY INVITATION :
Deyves Fonseca, Kalyani Khati, Sotira Chrisanthidis, Aaron Lane, Matt Wilks, Carrie Schmidt, Belinda McKay, Paul Morrison, Yuliya Cherevko, Rishi Arora, Kiren Handa, Kanupriya Kejriwal
REGRETS:
Rohith Sothilingam, Charlotte Fritz, Luke Barber, Timothy Chan, Tero Karppi, Marcel Fortin,

Item #	Item
1	**Welcome** The meeting convened at 2:05 p.m. with co-chair Deepa Kundur presiding. Dr. Kundur welcomed everyone to the fourth ISC meeting of the 2024-25 academic year.
2	**Approval of agenda** The agenda for the April 8th ISC meeting was approved by a show of hands, both in person and virtually.
3	**Remarks from the co-chair** Co-chairs Deepa Kundur and Donna Kidwell shared opening remarks.
4	**Consent Agenda** The consent agenda, including the last ISC meeting minutes, was approved by a show of hands.
5	**CISO updates** Deyves Fonseca, Acting CISO shared the IS dashboards and provided updates about the information security program. Deyves talked about the rising trend of cyberattacks and key security initiatives across the university, along with discussing the head table and Principals and Deans dashboards. Discussions highlighted the following: • The DeepSeek AI model and the guidance released by the Office of the CISO. • Launch of the interim insider threat guidelines. • Emerging geopolitical risks, highlighting concerns around data sovereignty. • Update on the CANARIE workshop, including the five-year mandate to strengthen national and provincial collaboration on cybersecurity capabilities.

6	**Annual report** **Deyves Fonseca presented the Information Security Annual Report.** The Information Security Annual Report, which will be presented to the Governing Council, Planning and Budget Committee, and Audit Committee, provides an overview of the university's security posture, key incidents, and priorities for the coming year.
7	**DAI-IRSA results** **DAI-IRSA results for 2024–2025 and updates on risk management initiatives were shared with the ISC.** • Kanupriya Kejriwal explained that DAI-IRSA combines the Data Asset Inventory and Information Risk Self-Assessment, an annual program jointly run by the Office of the CISO and the Institutional Research and Data Governance Office. Its purpose is to identify data assets, assess protection measures, and enable risk-informed decisions. • Kiren Handa provided updates on improvements to the Data Asset Inventory process. The focus shifted from IT system inventory to a data-first approach, emphasizing the capture of sensitive data (Levels 3 and 4) and introducing ten sensitive data categories such as PII, government-issued IDs, bank account information, health data, and passwords. Engagement expanded to include data trustees alongside IT leadership, promoting broader understanding of data stewardship roles. A Data Classification Guide was developed to educate units on data levels and secure handling practices. Future plans include linking data and technology inventories, expanding training on data stewardship and retention, and collaborating with Archives and Retention Management to improve retention practices. • Rishi Arora highlighted top security gaps and areas of progress. • Kanupriya concluded with an update on the Information Risk Management Program Assurance Process. The session closed with an emphasis on shared responsibility for risk management, encouraging units to prioritize mitigation efforts, maintain actionable plans, and develop comprehensive programs, while the program team continues to provide guidance, resources, and information sessions to foster a proactive security culture.
8	**Payment card steering committee updates** **Kanupriya Kejriwal discussed the Payment Card Industry Data Security Standard (PCI DSS) compliance update.** The Payment Card Steering Committee (PCSC) was formed in Spring 2024, bringing together representatives from IT, Finance, CAOs, and shared services. Key initiatives include drafting a Payment Card Acceptance Framework, approved in February and scheduled for launch in July 2025, and conducting PCI surveys to identify merchants and gather detailed technical information. The compliance program is planned as a three-to-five-year initiative, encompassing scope definition, gap analysis, remediation, and full compliance assessment.
9	**Any Other business** None

10	**Closing Remarks:** The chair thanked members and guests for their time and commitment. There being no further business to come before the Council, the meeting was adjourned.